

**Summary of the Decisions Taken at the Meeting  
of Accounts, Audit and Risk Committee held on 30 May 2018**

<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Decision</b>
<p align="center"><b>6</b></p>	<p><b>Housing Benefit and Council Tax Reduction Risk Based Verification Policy</b></p> <p>Report of the Executive Director Finance and Governance</p> <p><b>Purpose of report</b></p> <p>To provide an update on the Risk Based Verification (RBV) module which was agreed by members in June 2017 and was introduced for Housing Benefit and Council Tax Reduction new claims from November 2017 following the introduction of the online application form to support the module, and to seek approval for some minor changes to the RBV policy.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the contents of this report.</p> <p>1.2 To approve some minor changes to the Risk Based Verification policy for 2018-2019.</p>	<p><b>Resolved</b></p> <p>(1) That the contents of the report be noted.</p> <p>(2) That minor changes to the RBV policy for 2018-2019 be approved</p>
<p align="center"><b>7</b></p>	<p><b>Internal Audit - Annual Report 2017/2018</b></p> <p>Report of the Executive Director, Finance &amp; Governance</p> <p><b>Purpose of report</b></p> <p>To receive CW Audit Services annual report for 2017/18 in relation to the Internal Audit work undertaken during</p>	<p><b>Resolved</b></p> <p>(1) That the contents of the 2017/18 annual report from CW Audit Services be noted.</p>

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	<p>2017/18</p> <p><b>Recommendations</b></p> <p>The meeting is recommended to</p> <p>1.1 Note the contents of the 2017/18 annual report from CW Audit Services.</p>	
<b>8</b>	<p><b>Internal Audit - Annual Plan 2018/19</b></p> <p>Report of the Executive Director, Finance &amp; Governance</p> <p><b>Purpose of report</b></p> <p>To receive CW Audit Services annual plan for 2018/19.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended to:</p> <p>1.1 Consider and approve the contents of the 2018/19 annual internal audit plan from CW Audit Services.</p>	<p><b>Resolved</b></p> <p>(1) That, having given due consideration, the contents of the 2018/19 annual internal audit plan from CW Audit Services be considered and approved.</p>
<b>9</b>	<p><b>External Audit - Annual Letter 2016/17</b></p> <p>** Please note that the appendix to this report will follow as it is currently being reviewed and finalised **</p> <p>Report of the Executive Director for Finance and Governance</p> <p><b>Purpose of report</b></p> <p>To note the Ernst and Young (EY) Annual Audit Letter 2016/17.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended to:</p> <p>1.1 Note the contents of the letter setting out the key issues arising from the audit work undertaken by the Councils External Auditors, Ernst &amp; Young (EY).</p>	<p><b>Resolved</b></p> <p>(1) That the contents of the letter setting out the key issues arising from the audit work undertaken by the Councils External Auditors, Ernst &amp; Young (EY) be noted.</p>

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10	<p><b>External Audit - Annual Audit Fees 2018/19</b></p> <p>Report of the Executive Director, Finance &amp; Governance</p> <p><b>Purpose of report</b></p> <p>To note the indicative audit fee for 2018/19.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended to:</p> <p>1.1 Note the contents of the letter setting out the indicative annual audit fees for 2018/19 from the Councils External Auditors, Ernst &amp; Young (EY).</p>	<p><b>Resolved</b></p> <p>(1) That the contents of the letter setting out the indicative annual audit fees for 2018/19 from the Councils External Auditors, Ernst &amp; Young (EY) be noted.</p>
11	<p><b>External Audit - Annual Audit Plan 2017/18</b></p> <p>Report of the Executive Director, Finance &amp; Governance</p> <p><b>Purpose of report</b></p> <p>To receive a report setting out the External Audit Annual Audit Plan for 2017/18.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended to:</p> <p>1.1 Note the contents of the External Audit Plan for 2017/18.</p> <p>1.2 Note the verbal update on progress from our External Auditors, Ernst &amp; Young (EY).</p>	<p><b>Resolved</b></p> <p>(1) That the contents of the External Audit Plan for 2017/18 be noted.</p> <p>(2) That the verbal update on progress from our External Auditors, Ernst &amp; Young (EY) be noted.</p>
12	<p><b>Draft Statement of Accounts and Annual Governance Statement 2017/18</b></p> <p>** Please note that the appendix to this</p>	<p><b>Resolved</b></p> <p>(1) That, having given After due consideration the draft Statement of Accounts 2017/18 be noted.</p>

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	<p>report will follow as it is currently being reviewed and finalised **</p> <p>Report of the Executive Director, Finance &amp; Governance</p> <p><b>Purpose of report</b></p> <p>To receive a report is to ask members to consider and note the DRAFT Statement of Accounts 2017/18 and consider and endorse the Annual Governance Statement 2017/18.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended to:</p> <p>1.1 Consider and note the DRAFT Statement of Accounts 2017/18.</p> <p>1.2 Consider and endorse the Annual Governance Statement 2017/18.</p>	<p>(2) That, having given due consideration, the Annual Governance Statement 2017/18 be endorsed.</p>
<p><b>13</b></p>	<p><b>Review by Those Charged with Governance</b></p> <p>Report of the Executive Director, Finance &amp; Governance</p> <p><b>Purpose of report</b></p> <p>To set out the response to Ernst &amp; Young (EY) regarding the review of management assurance.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended to:</p> <p>1.1 Approve the response relating to management assurances from Those Charged with Governance at Appendix 1.</p>	<p><b>Resolved</b></p> <p>(1) That the response relating to management assurances from Those Charged with Governance be approved.</p>